

ST. JOSEPH'S SCHOOL BOARD OF TRUSTEES



ANNUAL REPORT

2018

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ST JOSEPH'S SCHOOL (KAIKOURA)



ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

Ministry Number:	3530
Principal:	Judith Ford
School Address	30 Ludstone Road, Kaikoura
School Postal Address:	30 Ludstone Road, Kaikoura
School Phone:	03 319 5725
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ST JOSEPH'S SCHOOL (KAIKOURA)

Annual Report - For the year ended 31 December 2018

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St Joseph's School (Kaikoura)

Statement of Responsibility

For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

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Mario Josephine Ockams
Full Name of Board Chairperson

Judith Ann Louise Ford
Full Name of Principal

M Ockams
Signature of Board Chairperson

J Ford
Signature of Principal

01/04/19
Date:

01/04/2019
Date:

)

St Joseph's School (Kaikoura)

Members of the Board of Trustees

For the year ended 31 December 2018

Name	Position	How Position Gained	Held Until
Maria Adams	Chairperson	Elected Member	May 2019
Judith Ford	Principal		
Marty Pattison	Parent Rep	Elected Member	May 2019
Craig Mackle	Parent Rep	Elected Member	Feb-18
Marieke Ross	Parent Rep	Elected Member	May 2019
James Hill	Parent Rep	Elected Member	May 2019
Kauahi Ngapora	Parent Rep	Elected Member	May 2019
Fr John Pearce	Proprietor's Rep		May 2019
Emma Fissenden	Proprietor's Rep		May 2019
Sophie Lewthwiate	Staff Representative	Elected Member	May 2019

St Joseph's School (Kaikoura)

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	723,992	708,383	737,117
Locally Raised Funds	3	36,891	25,500	37,887
Use of Land and Buildings Integrated		114,295	111,790	111,790
Interest Earned		1,534	1,500	1,946
		<u>876,712</u>	<u>847,173</u>	<u>888,740</u>
Expenses				
Locally Raised Funds	3	13,714	21,000	11,641
Learning Resources	4	601,215	647,300	600,103
Administration	5	57,920	65,500	66,741
Finance Costs		1,511	-	450
Property	6	156,714	154,490	151,878
Depreciation	7	27,889	20,000	25,398
Loss on Disposal of Property, Plant and Equipment		228	-	254
		<u>859,191</u>	<u>908,290</u>	<u>856,465</u>
Net Surplus / (Deficit)		17,521	(61,117)	32,275
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>17,521</u>	<u>(61,117)</u>	<u>32,275</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

St Joseph's School (Kaikoura)
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
Balance at 1 January	180,922	180,922	145,560
Total comprehensive revenue and expense for the year	17,521	(61,117)	32,275
Capital Contributions from the Ministry of Education Contribution - Lynton Downs School residual funds	-	-	3,087
Equity at 31 December	198,443	119,805	180,922
Retained Earnings	198,443	119,805	180,922
Equity at 31 December	198,443	119,805	180,922

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

St Joseph's School (Kaikoura)
Statement of Financial Position
As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Assets				
Cash and Cash Equivalents	8	136,333	64,645	105,762
Accounts Receivable	9	23,327	23,590	23,590
GST Receivable		4,947	204	204
Prepayments		4,470	2,885	2,885
Investments	10	55,084	52,771	52,771
		<u>224,161</u>	<u>144,095</u>	<u>185,212</u>
Current Liabilities				
Accounts Payable	12	41,787	31,410	31,410
Provision for Cyclical Maintenance	13	20,477	20,224	20,224
Finance Lease Liability - Current Portion	14	9,779	2,399	2,399
		<u>72,043</u>	<u>54,033</u>	<u>54,033</u>
Working Capital Surplus/(Deficit)		152,118	90,062	131,179
Non-current Assets				
Property, Plant and Equipment	11	83,714	41,146	61,146
		<u>83,714</u>	<u>41,146</u>	<u>61,146</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	13	13,947	10,450	10,450
Finance Lease Liability	14	23,442	953	953
		<u>37,389</u>	<u>11,403</u>	<u>11,403</u>
Net Assets		<u>198,443</u>	<u>119,805</u>	<u>180,922</u>
Equity		<u>198,443</u>	<u>119,805</u>	<u>180,922</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

St Joseph's School (Kaikoura)
Statement of Cash Flows
For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		202,793	187,183	235,153
Locally Raised Funds		36,729	25,500	37,887
Goods and Services Tax (net)		(4,743)	-	1,184
Payments to Employees		(83,767)	(136,900)	(106,757)
Payments to Suppliers		(97,983)	(118,400)	(107,415)
Cyclical Maintenance Payments in the Year		-	-	(4,003)
Interest Received		2,182	1,500	1,748
Net cash from / (to) the Operating Activities		55,211	(41,117)	57,797
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(14,709)	-	(9,873)
Purchase of Investments		(2,313)	-	(1,580)
Net cash from / (to) the Investing Activities		(17,022)	-	(11,453)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	3,087
Finance Lease Payments		(7,618)	-	(2,635)
Net cash from Financing Activities		(7,618)	-	452
Net increase/(decrease) in cash and cash equivalents		30,571	(41,117)	46,796
Cash and cash equivalents at the beginning of the year	8	105,762	105,762	58,966
Cash and cash equivalents at the end of the year	8	136,333	64,645	105,762

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

St Joseph's School (Kaikoura)

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2018

1.1. Reporting Entity

St Joseph's School (Kaikoura) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 14.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition**Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Use of Land and Buildings Expense

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

1.5. Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

1.6. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.7. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

1.8. Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

1.9. Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

1.10. Property, Plant and Equipment

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements – Crown	10 years
Furniture and equipment	10 years
Information and communication technology	4–5 years
Leased assets held under a Finance Lease	3 years
Library resources	12.5% Diminishing value

1.11. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

1.12. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.13. Employment Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

1.14. Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

1.15. Provision for Cyclical Maintenance

The property from which the school operates is owned by the Proprietor. The Board is responsible for maintaining the land, building and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provisions for cyclical maintenance represents the obligations the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

1.16. Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

1.17. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.18. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

1.19. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational grants	178,288	178,633	184,637
Teachers' salaries grants	519,999	520,000	497,964
Other MoE Grants	25,705	9,750	54,516
	<u>723,992</u>	<u>708,383</u>	<u>737,117</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	15,303	5,000	21,813
Other revenue	-	1,000	2,333
Activities	21,588	19,500	13,741
	<u>36,891</u>	<u>25,500</u>	<u>37,887</u>
Expenses			
Activities	13,714	21,000	11,641
	<u>13,714</u>	<u>21,000</u>	<u>11,641</u>
<i>Surplus for the year Locally raised funds</i>	<u>23,177</u>	<u>4,500</u>	<u>26,245</u>

4. Learning Resources

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	23,038	19,800	29,631
Equipment repairs	246	800	34
Library resources	555	600	197
Employee benefits - salaries	560,795	613,100	559,357
Staff development	16,581	13,000	10,884
	<u>601,215</u>	<u>647,300</u>	<u>600,103</u>

5. Administration

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	2,700	2,400	2,365
Board of Trustees Fees	3,515	4,300	2,525
Board of Trustees Expenses	1,614	4,100	4,647
Communication	3,191	3,200	2,645
Consumables	6,175	6,800	4,939
Operating Lease	4,232	8,000	7,965
Legal Fees	-	400	-
Other	423	600	1,558
Employee Benefits - Salaries	31,194	30,000	32,009
Insurance	2,352	2,700	2,184
Service Providers, Contractors and Consultancy	2,524	3,000	5,904
	<u>57,920</u>	<u>65,500</u>	<u>66,741</u>

6. Property

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	2,827	1,500	1,016
Cyclical Maintenance Provision	3,750	4,000	4,003
Grounds	7,949	8,500	7,908
Heat, Light and Water	6,039	5,000	5,509
Rates	2,307	2,000	2,070
Repairs and Maintenance	7,353	6,000	4,770
Use of Land and Buildings	114,295	111,790	111,790
Security	809	700	564
Employee Benefits - Salaries	11,385	15,000	14,248
	<u>156,714</u>	<u>154,490</u>	<u>151,878</u>

The use of land and buildings figure represents 8% of the school's total property value, as used for rating purposes. This is used as a 'proxy' for the market rental yield on the value of land and buildings.

7. Depreciation of Property, Plant and Equipment

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Building Improvements	5,336	4,000	4,964
Furniture and Equipment	3,621	3,000	4,227
Information and Communication Technology	10,054	10,000	12,567
Leased Assets	7,382	2,000	2,267
Library Resources	1,496	1,000	1,373
	<u>27,889</u>	<u>20,000</u>	<u>25,398</u>

8. Cash and Cash Equivalents

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Bank Current Account	119,345	64,645	94,388
Bank Call Account	16,988	-	11,374
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>136,333</u>	<u>64,645</u>	<u>105,762</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	162	-	-
Interest Receivable	-	648	648
Teacher Salaries Grant Receivable	23,165	22,942	22,942
	<u>23,327</u>	<u>23,590</u>	<u>23,590</u>
Receivables from Exchange Transactions	162	648	648
Receivables from Non-Exchange Transactions	23,165	22,942	22,942
	<u>23,327</u>	<u>23,590</u>	<u>23,590</u>

10. Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	55,084	52,771	52,771

11. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2018						
Building Improvements	15,646	-	-	-	(5,336)	10,310
Furniture and Equipment	13,164	12,314	(192)	-	(3,621)	21,665
Information and Communication	19,411	-	-	-	(10,054)	9,357
Leased Assets	3,313	35,976	-	-	(7,382)	31,907
Library Resources	9,612	2,395	(36)	-	(1,496)	10,475
Balance at 31 December 2018	61,146	50,685	(228)	-	(27,889)	83,714

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2018			
Building Improvements	53,362	(43,052)	10,310
Furniture and Equipment	121,508	(99,843)	21,665
Information and Communication	95,682	(86,325)	9,357
Leased Assets	42,782	(10,875)	31,907
Library Resources	35,776	(25,301)	10,475
Balance at 31 December 2018	349,110	(265,396)	83,714

The net carrying value of equipment held under a finance lease is \$31,907 (2017: \$3,313)

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
2017						
Building Improvements	16,416	4,194	-	-	(4,964)	15,646
Furniture and Equipment	17,042	494	(145)	-	(4,227)	13,164
Information and Communication	29,109	2,869	-	-	(12,567)	19,411
Leased Assets	5,580	-	-	-	(2,267)	3,313
Library Resources	8,778	2,316	(109)	-	(1,373)	9,612
Balance at 31 December 2017	76,925	9,873	(254)	-	(25,398)	61,146

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
2017			
Building Improvements	53,362	(37,716)	15,646
Furniture and Equipment	109,741	(96,577)	13,164
Information and Communication	95,682	(76,271)	19,411
Leased Assets	6,806	(3,493)	3,313
Library Resources	33,506	(23,894)	9,612
Balance at 31 December 2017	299,097	(237,951)	61,146

12. Accounts Payable

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating creditors	14,396	3,076	3,076
Accruals	3,105	2,679	2,679
Banking staffing overuse	-	1,200	1,200
Employee Entitlements - salaries	23,165	22,942	22,942
Employee Entitlements - leave accrual	1,121	1,513	1,513
	<u>41,787</u>	<u>31,410</u>	<u>31,410</u>
Payables for Exchange Transactions	<u>41,787</u>	<u>31,410</u>	<u>31,410</u>

The carrying value of payables approximates their fair value.

13. Provision for Cyclical Maintenance

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	30,674	30,674	26,671
Increase to the Provision During the Year	3,750	-	4,003
Adjustment to the Provision	-	-	-
Use of the Provision During the Year	-	-	-
Provision at the End of the Year	<u>34,424</u>	<u>30,674</u>	<u>30,674</u>
Cyclical Maintenance - Current	20,477	20,224	20,224
Cyclical Maintenance - Term	13,947	10,450	10,450
	<u>34,424</u>	<u>30,674</u>	<u>30,674</u>

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	11,587	2,635	2,635
Later than One Year and no Later than Five Years	25,873	988	988
Later than Five Years	-	-	-
	<u>37,460</u>	<u>3,623</u>	<u>3,623</u>

15. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Archdiocese of Wellington) is a related party of the Board because the Proprietor appoints representatives to the Board, giving the Proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor that are material transactions that have occurred has been disclosed appropriately.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(c). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".

16. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, and Deputy Principal.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	3,515	2,525
Full-time equivalent members	0.12	0.12
<i>Leadership Team</i>		
Remuneration	190,949	204,980
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	194,464	207,505
Total full-time equivalent personnel	2.12	2.12

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	100 - 110	50 - 60
Benefits and Other Emoluments	1 - 10	0 - 0
Termination Benefits	0 - 0	0 - 0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
110 - 120	-	-
100 - 110	-	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

17. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	\$ -	\$ -
Number of People	-	-

18. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

19. Commitments

(a) Capital Commitments

As at 31 December 2018 the Board has not entered into any contract agreements.

(Capital commitments at 31 December 2017: nil)

(b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating lease of a photocopier and Laptops;

	2018 Actual \$	2017 Actual \$
No later than One Year	3,588	3,746
Later than One Year and No Later than Five Years	2,093	5,681
Later than Five Years	-	-
	<u>5,681</u>	<u>9,427</u>

20. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and Receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	136,333	64,645	105,762
Receivables	23,327	23,590	23,590
Investments - Term Deposits	55,084	52,771	52,771
Total Loans and Receivables	<u>214,744</u>	<u>141,006</u>	<u>182,123</u>

Financial liabilities measured at amortised cost

Payables	41,787	31,410	31,410
Finance Leases	33,221	3,352	3,352
Total Financial Liabilities Measured at Amortised Cost	<u>75,008</u>	<u>34,763</u>	<u>34,763</u>

22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

**INDEPENDENT AUDITOR'S REPORT
TO THE READERS OF ST JOSEPH'S SCHOOL (KAIKOURA) FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018**

The Auditor-General is the auditor of St Joseph's School (Kaikoura) (the School). The Auditor-General has appointed me, John Hooper, using the staff and resources of John Hooper & Co, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 3 to 18, that comprise the statement of financial position as at 31 December 2018, the statements of comprehensive revenue and expense, changes in net assets / equity and cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2018; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector - Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 9 April 2019. This is the date at which our opinion is expressed.

The basis of our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis of Opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the Auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the Auditor for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board of Trustees is responsible for other information. The other information obtained at the date of our report is the list of board of trustee members, the analysis of variance report and Kiwisport statement.

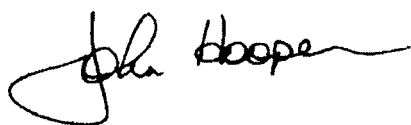
Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School



JOHN HOOPER

John Hooper & Co
On behalf of the Auditor-General
Nelson, New Zealand

St Joseph's School Kaikoura Analysis of Variance of Annual Targets 2018



Student Achievement Target 1: Action Plan			
Strategic Goal: To improve teaching and learning. To decrease the number of students across the school from Year 1-8 working below the National Standard in Writing. Annual Target: To reduce the number of boys in year 5 and 6 identified as below the National Standard in Writing. Historical Position: During moderation of the National Standards in Literacy, we identified in 2017 we identified the year 4 and 5 boys as being a significant proportion of the boys below in writing. At end of 2017 this figure is 37.5% (15/40)	Target Area: Literacy- Writing Student Group: Year 5 and 6 Boys Gender: Boys Ethnicity: Maori / All others		
Action Plan:			
What the school will do to meet the target?	Timeframe	Those involved	Resources
<ul style="list-style-type: none">Identify students working at a level below curriculum expectations for a target group.Identify areas of weakness and strength for each student in the target group, from writing samples, e-Asttle, STAR test and PAT punctuation and grammar test.Create a breakout space for small group, intensive teaching.Work with Jacqui Clayton to improve our teaching of writing.	Term 1	Teachers Principal Deputy Principal	Teacher OTJ National Standards moderation Professional Literacy Development – Jacqui Clayton
To address this area we will: <ul style="list-style-type: none">Explicitly teach action/dialogue/descriptionFocus on the purpose of writing, ensure motivation to write is high.Work with Jacqui Clayton to improve our teaching of writing.Re-work parts of the writing, to improve the language to have deeper meaning and create an impact on the reader.	Term 2,	Principal Literacy Leader Teachers	RT.Lit teacher e-asTTle Teacher OTJ PACT Tool Jacqui Clayton

Use e-asTTle writing assessment to monitor progress Use PACT tool to identify learning needs				
<ul style="list-style-type: none"> Weekly monitoring in the classroom, using anecdotal notes. Moderate a piece of student writing from their books. Assess progress made and review and modify special programmes to meet the needs of the target group. Final assessment of the target group using moderation against e-asTTle, PACT tool	Term 2/3	Principal Deputy Principal Teachers Teacher Aide	RT.Lit PACT Tool MOE funded PD application	
Final assessment of the target group using moderation against e-asTTle, PACT tool	Term 4	Principal Deputy Principal Teachers	Teachers Jacqui Clayton	
Interim data: - End of Term 2				
<ul style="list-style-type: none"> Sample taken from student writing and moderated together with staff against National Standards. Assessment for all stages of writing: Prewriting, Drafting, Revision, Edit, Publish 				
Final data: - Term 4				
<ul style="list-style-type: none"> Assess targeted group of students against National Standards and Literacy Learning Progressions. Measure the final data against initial data 				

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
<p>Free writing</p> <p>Writing courses - Joseph Driessen, Sheena Cameron, Louise Dempsey</p> <p>Work with PLD adviser - Jacqui Clayton</p> <p>Target groups in classes</p> <p>Support from RTLit</p> <p>Less emotional writing and more boy type writing (e.g how something works).</p>	<p>In 2017 we had 5 Year 4 students below the expected standard in writing or 38.5% and 4 Year 5 students below or 44.4%. In 2018 we now have 2 students in year 5 and 2 in year 6 below the expected curriculum level or 18.2% and 22.2%.</p> <p>The Year 4½ teacher this year spent considerable time researching how to promote writing, attended courses and tried a range of different techniques. These have been shared with the other teachers in our school and will be embedded in our writing curriculum in 2019.</p>	<p>The results of the target students were on the whole positive. The Year 4 and 5 teacher gave the students the opportunity to write for pleasure using some motivating starters, focused more on non-fiction writing than fiction and gave the students many opportunities to see themselves as writers. These changes were brought in at the beginning of term 3 and have made a huge difference to the outcomes for students at the end of 2018. As a staff we discussed the fact that students at our school achieve to a high standard in reading (11% of students are achieving below the expected level), we thought about the opportunities we give students in reading and adapted them to our writing curriculum.</p>	<p>Continue working with Jacqui Work with Canterbury Writing Association</p> <p>Staff to attend Literacy Conference in Christchurch.</p> <p>Continue with free writing - all students having 10-15 minutes to write, similar to silent reading time.</p> <p>Staff to attend Professional Development in the area of writing.</p> <p>PACT tool PD and E-Astle PD for all staff.</p>
Planning for next year:			
<p>There are a number of Year 3 and 4 students achieving below the expected level in writing; 40% of Year 3 students and 30% of Year 4 students. The year 3 students have had 2 different teachers this year and this has had an impact on the progress they have made. These students will be a target group for 2019.</p>			
Student Achievement Target 2: Action Plan			
Strategic Goal: Strengthen our curriculum and student learning base to meet the learning needs of our students.		Target Area: Mathematics Student Group: All	

Annual Target: To increase the number of students achieving above the national standard in mathematics to 20%		Gender Male and Female Ethnicity Maori / All others
Historical Position: In 2017 10.1% of our students were achieving above the standard in mathematics. Teachers have focussed on numeracy and this has meant that students struggle to achieve in the strands and therefore cannot be above the standard.		
Action Plan:		
What the school will do to meet the target?	Timeframe	Those involved
<ul style="list-style-type: none"> Review how mathematics is taught at St Joseph's School. Investigate and identify ways to incorporate the strands in maths on a weekly basis. Year 1-3 students to do the Online PAT maths test 	Term 1	Teachers Principal Deputy Principal
To address this area we will: <ul style="list-style-type: none"> Identify areas of weakness from the PAT maths test and classroom observations. Ensure planning reflects the needs of the students. Participate in problem solving challenges regularly, including Canta Maths. E-ako for all students in year 3-8 	Term 2/3	Principal Teachers Teacher Aide
Assess progress made and review and modify special programmes to meet the needs of the students. E-Asttle test mid year to check students progress in strand maths.	Term 3	Principal Deputy Principal Teachers Teacher Aide
Final assessment of the target group using moderation against online PAT maths test	Term 4	Teachers
Interim data: - End of Term 2 <ul style="list-style-type: none"> Assessment for all strands of maths using e-Asttle 		

Final data: - Term 4 <ul style="list-style-type: none"> Assess year 3-8 students against National Standards. Year 3-8 students to do online Maths PAT test. Measure the final data against initial data 	
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Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
Maths Whizz Increase basic facts time in classroom More hands on maths E-Ako Prodigy Math Seeds	We did not meet our expected target. The reason for this is that our Professional Development focus was on writing and we prioritized this above maths. We did raise the number of students achieving above the expected curriculum level from 10.1% to 11.2% - this is a minimal increase. However overall the attitude, motivation and engagement of the students in mathematics increased. I even had students coming up to me in the playground to share their achievements in mathematics with me.	As our school's main focus was writing, mathematics did not get the same priority, staff did not participate in Professional Development in the area of maths. However we did try some new programmes including Maths Whizz (best suited for year 3-6), and Mathseeds (year 0-2). The focus on basic facts has increased the knowledge of the students but they are not always using this when solving problems.	In 2019 a number of staff have indicated their interest in participating in Maths Professional Development. We will keep an eye out for opportunities for our staff. Mathseeds and Maths Whizz have been budgeted for for our Year 0-6 students. The year 7/8 students will continue to use E-Ako and Prodigy along with have opportunities to extend their maths with Canta Maths activities.
Planning for next year:			
Resources will be updated for 2019. Professional Development will be sought for teachers to improve their knowledge of the NZ maths curriculum as well as to learn how best to accelerate student learning in mathematics.			

Student Achievement Target 3: Action Plan				
Strategic Goal: The Board is committed to develop, maintain, live and promote the special character of our school.		Target Area: Catholic Character		
Annual Target: To have more than 25% attendance at Sunday Mass when our students are rostered on. To see the faith alive in our school.		Student Group: all		
Historical Position: In 2017 classes attend a Mass once per term during school time and there were 4 Sunday Masses. Attendance was limited to 7/66 families regularly attending Sunday Mass.		Gender Male and Female		
		Ethnicity Maori / All others		
Action Plan:				
<i>What the school will do to meet the target?</i>	<i>Timeframe</i>	<i>Those involved</i>	<i>Resources</i>	
<ul style="list-style-type: none">• Ask all parents to select a date for their children to be involved in a Sunday school Mass.• Hold school Assembly's in the Church when possible to encourage more parents into the Church.	Term 1	Teachers Principal Deputy Principal DRS	ARCH Diocese of Wellington Father John Sisters Maureen and Frances Anne Deb Lawson	
To address this area we will: <ul style="list-style-type: none">• Encourage families to actively participate in Mass.• Contact families on their chosen weekend to remind them to attend.• Principal and DRS to attend NZ Catholic Education Convention• Attend Professional Development opportunities provided by ARCH Diocese• All staff to undertake RE501 paper through TCI.• Provide students with opportunities to share and live their faith.	Term 2/3	Principal DRS Teachers Teacher Aide	Alan Grant Faith Alive Sacramental Programme Meals on Wheels Kaikoura Hospital/Rest Home Caritas	

Survey parents regarding the Catholic character of St Joseph's School. Review attendance at Sunday Mass. Review student involvement in the parish and wider community.	Term 4	Principal Deputy Principal Teachers	
<ul style="list-style-type: none"> Survey families who have attended Sunday Mass. Meet with the Parish Committee regarding any increased attendance. 			
Final data: - Term 4 Survey parents regarding the Catholic character of St Joseph's School. Review attendance at Sunday Mass. Review student involvement in the parish and wider community. Note any students/families who have attended Sunday Mass regularly in 2018.			

Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
Newsletters start with a Catholic focus - liturgical year and celebrations. 4 staff completed RE501 paper on teaching the RE curriculum. Parents were asked at the start of the year to select a date for their child to help minister at Sunday Mass. Students encouraged to participate in the Sacraments of baptism, reconciliation, confirmation and holy communion. Principal attended Stewardship meetings to strengthen Parish/School relationship.	70% of students attended Mass at least once this year, rostered on. 8 students received the Sacraments of Confirmation and Holy Communion, 3 Baptised with 5 more showing interest. Altar Servers are more reliable and there are more students available to be altar servers. Staff have an improved understanding of what it means to be Catholic and share this knowledge with the students.	Parents knew it was an expectation that students would select one Sunday in the year to help minister at Mass. Parishioners and Parish Priest were welcoming to people who had not been to a Sunday Mass before. A small number of parents chose not to return the form, these people were emailed, some did not respond.	3 staff to attend the Understanding Sexuality course, share learning with the rest of the staff. Work with Alan Grant to ensure staff are up to date with the Catholic Curriculum. Integrate STEM into the Catholic Curriculum to ensure students see Religious Education as part of the big picture.
Planning for next year:			

Our vision will become more visible in our community, it will be obvious to visitors that we are a Catholic school through signage around our grounds. Students will know and understand the history and charism of our school and live the values identified by our community as important. Religious Education will be part of all curriculum areas particularly Science, Technology, English and Mathematics.



ST JOSEPH'S SCHOOL

TE WHARE KURA O HATO HOHEPA

30 Ludstone Road, Kaikoura 7300. Phone (03) 319 5725

email stjoskk@xtra.co.nz

Principal: Judith Ford

3 December 2018

To whom it may concern:

During 2018, the school received total Kiwisport funding of \$1,323.16.

The funding was spent on:

Hot Shots Tennis Programme	\$188.70
Kids Golf Coaching	\$279.00
Basketballs x 3	\$306.25
Skipping ropes and ball pump	\$214.48
Swimming lessons	\$334.73
 Total Kiwi Sport allocation:	 \$1,323.16

Kind regards

Judith Ford
Principal